

BYLAWS OF THE YELLOWJACKET BAND FANS

ARTICLE I -DEFINITIONS

The following terms shall have the assigned meanings throughout the bylaws:

- 1.1 “Band Fans” shall mean and refer to the “Stephenville Band Fans Members.”
- 1.2 “Band” shall mean and refer to any group assembled by the Band director either as a class or school-sponsored activity including the Band and Guard students.
- 1.3 “Board Meetings” shall mean and refer to any official gathering of the members of the board to conduct the business of the Band Fans.
- 1.4 The “Officers” means and refers to the President, Vice President, Secretary, and Treasurer,.
- 1.5 The “Chairs of Committees” means and refers to the Fundraising Chair, Membership Chair, Hospitality Chair, Spirit Chair, and Volunteer Chair.
- 1.6 The “Representatives” means and refers to the Guard Representative, Jazz Representative, Junior High Representative, Gilbert Representative, Percussion Representative, Button Representative and Media Representative.
- 1.7 The “Board Members” means and refers to Officers, Chairs of Committees, and Representatives.
- 1.8 “Advocates” shall mean and refer to the Band Directors, Guard Directors, Technicians, and SISD Staff.
- 1.9 “Volunteers” shall mean and refer to any adult approved by the Band Fans Officer and advocates that are acting on behalf of the Band Fans for the benefit of the Band students.

ARTICLE II – NAME

- 2.1 The name of the Club shall be YellowJacket Band Fans Inc. Alternate names will include “SHS Band Fans”, “HJH Band Fans”, “Gilbert Band Fans”, “SISD Band Fans”, “YellowJacket Band Fans (YJBF)”, and “Stephenville Band Fans”.

ARTICLE III – PRICIPAL MAILING ADDRESS

- 3.1 The mailing address for the Band Fans will be: PO BOX 1034, Stephenville TX, 76401.
- 3.2 It shall be the responsibility of the Vice President and/or Secretary to retrieve items from the post office box at least twice a week and distribute correspondence to the appropriate Board member within two business days.

ARTICLE IV – OBJECTIVES

- 4.1 The Band Fans is an independent organization, organized to support the Bands of Stephenville ISD in Stephenville, Texas, USA, and dedicated to
 - a. Provide a positive environment for the Band’s’ educational and artistic growth; scholarship and development funds for the Advocates and Band (i.e. Drum Major camp fees, private lessons, etc.) as determined and approved by the Board;
 - b. Promote and recognize the Band’s accomplishments; and promote a closer relationship between parents, students, and staff in an atmosphere of mutual cooperation, support, and respect.
 - c. To encourage a high level of achievement for the Band.

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d. Coordinate logistic and volunteer support for the band program.

4.2 Activities of the Band Fans shall not conflict with University Interscholastic League rules.

ARTICLE V- METHODS

5.1 The Band Fans shall strive to achieve the objectives of the Band by assisting in logistics and providing support through projects and contributions by its members.

5.2 The organization shall be noncommercial, nonsectarian, and nonpartisan.

5.3 The organization shall not directly or indirectly participate or intervene in any political campaign on behalf of or in opposition to any candidate for public office.

ARTICLE VI – MEMBERSHIP

6.1 Members:

a. Individuals and Businesses may become members of the Band Fans upon submittal of the appropriate forms and the payment of membership dues. Members are expected to support the objectives of the Band Fans and follow all Code of Ethics and Conduct (APPENDIX B).

b. The Advocates shall be considered non-voting Members without the required payment of any membership fee. The Advocates will ensure that activities are conducted in accordance with Stephenville ISD policies and shall encourage attendance at Band Fan meetings and events. The Advocates shall recommend desirable projects and activities to be pursued by the Band Fans.

6.2 Participation: Members are encouraged to participate in volunteer activities.

6.3 Term & Dues: Annual membership dues will be for the school year commencing June 1st and ending on May 31st of the following year. A member is considered to be in good standing upon payment of annual dues and submittal of Membership Form (APPENDIX A).

6.4 Termination: Band Fans Officers have the right to terminate membership for any reason at any time. A 2/3 vote of all members in attendance, with a quorum present, may also terminate membership for any reason at any time.

6.5 Transfer: Membership in Band Fans is not transferable or assignable.

ARTICLE VII – GENERAL MEETINGS OF MEMBERSHIP

7.1 Quorum: There must be 2/3 of the Board members in attendance for a quorum to exist.

7.2 Board Meetings: All board meetings are open to all members and conducted as a general meeting in lieu of separate board and general membership meetings.

7.3 Special Meetings:

a. Special meetings may be called by the President.

b. A majority of the Board or not less than one tenth of the Membership must be present to conduct business.

c. Special meetings can be conducted electronically via email notification.

d. These meetings should be limited in their use and reserved for items that require time-sensitive decisions.

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- e. In case of a special meeting or when required by statute or these bylaws, the purpose for which the meeting is called will be stated in the notice.
- f. The seven day notice may be waived for special meetings in time critical situations, but as much advance notice as possible should be given. Time sensitivity does not include improper planning.

7.4 Notice of General Meeting:

- a. Written, printed, or verbal notice stating the place, day, and hour of any meeting of members will be distributed, either personally or by electronic media, to each member properly enrolled in the electronic notification system.
- b. The notice will be provided not less than 10 days before the date of such meeting, by or at the direction of the President, Board member, or persons calling the meeting.

7.5 Budget:

- a. An operating budget for the following year, will be prepared and proposed by the Band Fans Officers and will be made available to the Membership at the August meeting.
- b. No part of the net earnings of the Band Fans shall be used for the benefit of or be distributed to its board members, membership, or other private persons except that the Band Fans is authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in the furtherance of the purposes of the Band Fans.

ARTICLE VIII – OFFICERS

8.1 Nominations Committee:

- a. The duty of the nominating committee is to find the best candidate for each board position.
- b. The nominating committee will be formed at the February General Meeting and must have at least one board member and no less than two other members, whom may also be board members, in good standing.
- c. The nominating committee may also include the Director of Bands and/or any other Advocate appointed by the Director of Bands as an advisor.
- d. A member of the Nominating Committee may be nominated for an officer position, committee chair position, or representative position.
- e. A list of Band parents from all campuses will be made available to the nominating committee by the Vice President and/or Membership Chair.
- f. Any member terminated by the Band Fans Officers shall not be eligible for selection by the nominating committee.
- g. A member of the nominating committee must receive the consent of the nominee for the nomination before nominating the individual.
- h. The report of the nominating committee will be made at the March General Meeting.
- i. The election of officers will take place at the April General Meeting.

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- j. Nominations from the floor must be allowed for elected Officers. The nominee must be present and in good standing in order to accept the nomination.
- k. If there is more than one candidate for the same office, a simple majority vote of those in attendance will decide the election.
- l. The list of committee chairs and representatives will be approved at the same meeting by majority vote.

8.2 Officer Qualifications:

- a. No two Officers may reside in the same household nor shall they be guardian of the same band student.
- b. No person may assume the same office just vacated by a member of their household or a person whom has shared guardianship over the same band student.
- c. Board members must be members of the Band Fans for the year of service.

8.3 Officer Terms: The term for Officers shall be two (2) years, with no more than two (2) consecutive terms served.

8.4 Term:

- a. The term of board members will be from June 1 through May 31 of each calendar year.
- b. The incoming board members shall serve as an understudy to the outgoing board member from the April General Meeting until May 31.
- c. The outgoing board members shall review the location and inventory of any necessary supplies with the incoming board members.
- d. The outgoing board members cease to have any authority to act on behalf of the Band Fans after May 31, unless re-elected for the next term.

8.5 Removal: Any board member may be removed by three-fourths of the board members whenever in their judgment the best interests of the Band Fans would be served.

8.6 Vacancies:

- a. A vacancy in any board member position because of death, resignation, disqualification or otherwise, may be temporarily filled with an appointment approved by a majority vote of the board members for the unexpired portion of the term.
- b. The unexpired portion of the term will not count towards the two (2) year limitation for Officers.
- c. In the event that the President position becomes vacant, the Vice President will immediately assume the duties of President and the Vice President position will be temporarily filled by a majority vote of the board members for the unexpired portion of the term.

8.7 President:

- a. Be the principal executive officer of the Band Fans and shall, in general, facilitate, coordinate, and monitor all of the business and affairs of the Band Fans.

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- b. Establish a regular monthly Board Meeting schedule and adhere to that schedule as much as possible.
- c. Preside over all Board Meetings as well as comply with all UIL booster guidelines.
- d. Be able to sign, with the Secretary and any other Officer authorized by the board members, contracts or other instruments which the board members have authorized to be executed, except in cases where the signing and execution thereof shall be expressly delegated to another board member by these Bylaws.
- e. Be informed about the actions and conduct of other board members and committees and serves as an ex-officio of any and all committee.

8.8 Vice President – Information and Communications Officer:

- a. Perform the duties of the President in the absence of the President or in the event of his or her inability or refusal to act, and when so acting, shall have all the powers of and be subject to all the restrictions upon the President.
- b. Serve as the information and communications officer.
 - i. Information officer maintains the student data to include contact information and uniform assignments within the electronic notification and data processing system (e.g. CHARMS).
 - ii. Communications officer will be responsible for sending out mass communications as directed by any board member or staff via the electronic communication system.
- c. Ensure a report of activities performed is provided at each Board Meeting.
 - i. The report may be provided in person, via electronic communication, or by a stand-in when the Vice President is absent.
 - ii. In the event that no activity has taken place during the past reporting period, then a statement of “Nothing to Report” must be provided at a minimum.
- d. Comply with all UIL booster guidelines.

8.9 Secretary:

- a. Keep order in the meetings, advise the President on the conduct of Board Meetings and ensure that the meetings abide by Robert’s Rules of Order and these bylaws.
- b. Keep the minutes of the Board Meetings.
- c. Ensure a report of activities performed is provided at each Board Meeting.
 - i. The report may be provided in person, via electronic communication, or by a stand-in when the Secretary is absent.
 - ii. Minutes from all meeting conducted for the prior month must be presented at all Board Meetings. In the event a monthly Board Meeting does not take place, then the minutes from any meeting not previously reported must be presented.
 - iii. A record of minutes will be provided and distributed to all current members no later than 10 days after a meeting is held; and will be made public after minutes are approved at the next regularly scheduled meeting.

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- d. Comply with all UIL booster guidelines.

8.10 Treasurer:

- a. Have charge and custody of and be responsible for all funds and securities of the Band Fans.
- b. Receive and give receipts for monies due and payable to the Band Fans from any source whatsoever, and deposit all such moneys in the name of the Band Fans in such banks, trust companies, or other depositories as shall be selected in accordance with these bylaws.
- c. Have rights to perform, in general, all the duties incident to the office of Treasurer, including the disbursement of funds.
- d. Be authorized to sign checks for any expenses covered under the approved budget.
- e. Ensure a report of activities performed is provided at each Board Meeting.
 - i. The report may be provided in person, via electronic communication, or by a stand-in when the Treasurer is absent.
 - ii. In the event that no activity has taken place during the past reporting period, then a statement of “Nothing to Report” must be provided at a minimum.
- f. Comply with all UIL booster guidelines.
- g. Be custodian of the corporate records of the Band Fans.

ARTICLE IX – COMMITTEES AND REPRESENTATIVES

9.1 Committees:

- a. Committees not otherwise designated in these bylaws may be formed by motion and vote at a meeting.
- b. Members of each such committee shall be members in good standing of the Band Fans and approved by majority vote.
- c. Any members thereof may be removed by a three-fourths vote of the other approved committee members whenever, in their judgment, the best interests of the Band Fans shall be served by such removal.

9.2 Term of Office: Each member of a committee shall continue as such until the next annual meeting of the members of the Band Fans and until his or her successor is appointed, unless the committee shall be sooner terminated, or unless such member be removed from such committee, or unless such member shall cease as a member of the Band Fans.

9.3 Chairperson: Unless otherwise specified in these bylaws, the approved committee members shall elect one member to serve as the committee chairperson.

9.4 Vacancies: Vacancies in the membership of any committee may be filled by appointments made in the same manner as provided in the case of the original appointments.

9.5 Quorum: Unless otherwise provided in the resolution of the Board members designating a committee, a majority of the whole committee shall constitute a quorum and any action taken at a meeting at which a quorum is present shall be the act of the committee.

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9.6 Rules: Each committee may adopt rules for its own government not inconsistent with these bylaws or with rules adopted by the Board members.

9.7 Fundraising Chair:

- a. Oversee fundraiser activities and events as approved by the board and staff.
- b. Solicit donations to maximize profit whenever possible.
- c. Coordinate with the Volunteer Chairperson to acquire volunteers to help with events.
- d. Ensure a report of activities performed is provided at each Board Meeting.
 - i. The report may be provided in person, via electronic communication, or by a stand-in when the chairperson is absent.
 - ii. In the event that no activity has taken place during the past reporting period, then a statement of “Nothing to Report” must be provided at a minimum.
- e. Comply with all UIL booster guidelines.

9.8 Membership Chair:

- a. Evaluate and recommend changes to membership forms and dues on a yearly basis.
- b. Provide recommendation for membership awards based upon membership levels.
- c. Acquire and distribute membership awards upon Board approval.
- d. Coordinate the solicitation of membership from all band families.
- e. Ensure a report of activities performed is provided at each Board Meeting.
 - i. The report may be provided in person, via electronic communication, or by a stand-in when the chairperson is absent.
 - ii. In the event that no activity has taken place during the past reporting period, then a statement of “Nothing to Report” must be provided at a minimum.
 - iii. An updated list of all members should be provided at each meeting when changes have occurred.
- f. Comply with all UIL booster guidelines.
- g. Shall be in charge of updating the membership form and any changes to the membership form must be approved by the Band Fans Officers by May 31.

9.9 Hospitality Chair:

- a. Oversee planning for and coordinate all Band and Band Fans social events throughout the year. Such events typically include:
 - i. Spring Music Camp lunches.
 - ii. Spring Music Camp Ice Cream Social.
 - iii. Fall Marching Camp popsicle snack breaks.
 - iv. Back-to-School Party.

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- v. Providing meals, as necessary and requested by the Band director, prior to competitions or at the competition location.
- vi. Providing snacks and/or meals for periodic Band events at the request of the Band director.
- b. Solicit donations from Band families for food supplies.
- c. Provide receipts to the Treasurer of any supplies not acquired by donation in order to receive reimbursement of expenses.
- d. Ensure a report of activities performed is provided at each Board Meeting.
 - i. The report may be provided in person, via electronic communication, or by a stand-in when the chairperson is absent.
 - ii. In the event that no activity has taken place during the past reporting period, then a statement of “Nothing to Report” must be provided at a minimum.
- e. Comply with all UIL booster guidelines.

9.10 Spirit Chair:

- a. Plan activities and treats designed to raise the spirit of the band members.
- b. Coordinate band hall decorating and send-off receptions for significant competitions.
- c. Provide snack tubs for use during travel to and from all band events for which bus transportation is utilized.
- d. Purchase and distribute gifts for all students new to the high school marching program during the Super Saturday event.
- e. Purchase and distribute gifts for senior students during the Senior Night Football game.
- f. Coordinate the purchase of senior gifts with the Banquet committee for the year-end Band Banquet.
- g. Provide receipts to the Treasurer for any purchases in order to receive reimbursement.
- h. Ensure a report of activities performed is provided at each Board Meeting.
 - i. The report may be provided in person, via electronic communication, or by a stand-in when the chairperson is absent.
 - ii. In the event that no activity has taken place during the past reporting period, then a statement of “Nothing to Report” must be provided at a minimum.
- i. Comply with all UIL booster guidelines.

9.11 Volunteer Chair:

- a. Solicit volunteer chaperones for all band events requiring bus transportation.
- b. Provide the list of volunteers to the Band director for approval.
- c. Coordinate all events requiring the use of parent/family member volunteers for band and/or Band Fans events with any such board member or staff requiring such assistance.
- d. Ensure a report of activities performed is provided at each Board Meeting.

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- i. The report may be provided in person, via electronic communication, or by a stand-in when the chairperson is absent.
 - ii. In the event that no activity has taken place during the past reporting period, then a statement of “Nothing to Report” must be provided at a minimum.
 - e. Comply with all UIL booster guidelines.
- 9.12 Representatives: Representatives shall communicate the needs of the specific sub-group within the band program and coordinate the Band Fans efforts in satisfying those needs. Representatives include:
- a. Guard Representative.
 - b. Jazz Representative.
 - c. Button Representative.
 - d. Henderson Junior High Representative.
 - e. Gilbert Representative.
 - f. Percussion Representative
- 9.13 Media Representative:
- a. Secure publicity for the Band and Band Fans in all mass media, including but not limited to; newspaper, radio, flyers, and social media.
 - b. Collect, maintain, and make available a repository of pictures from events and performances.
 - c. Gather the senior Band students at an offsite location for a casual group photo and submit such photo to the Athletic Booster Club, along with payment acquired from the Treasurer, for inclusion in the annual football program. This senior only ad is in addition to the high school band group photo placed in the program.
 - d. Ensure a report of activities performed is provided at each Board Meeting.
 - i. The report may be provided in person, via electronic communication, or by a stand-in when the Reporter is absent.
 - ii. In the event that no activity has taken place during the past reporting period, then a statement of “Nothing to Report” must be provided at a minimum.
 - e. Comply with all UIL booster guidelines.
- 9.14 Banquet Committee:
- a. The Banquet Committee is responsible for planning and executing the year-end Band Banquet.
 - b. The committee is comprised of volunteers and lead by parents of Junior Class Band students.
 - c. The committee should coordinate with the Treasurer and the Spirit Committee Chairperson.
 - d. This committee is not subject to approval by vote.

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- e. Committee members may be removed by a three-fourths vote of the committee when deemed necessary for the betterment of the Banquet planning.

9.15 Scholarship Committee:

- a. The Scholarship Committee is responsible for selecting scholarship recipients.
- b. The committee must be selected and approved in April.
- c. The following scholarships are available to senior band students: (see APPENDIX C & D for scholarship applications and requirements)
 - i. Kim Wilson Memorial Jazz Scholarship (1) \$500
 - Available to a senior jazz student
 - ii. Jim Harwell Memorial Scholarship (2) \$500
 - Available to all senior band students
- d. The scholarships will be announced at the Spring Concert.
- e. The committee must coordinate with the Head Band Director who is responsible for collecting scholarship applications. The Head Band Director should not provide additional information about the applicants that is not provided on the application.
- f. No senior parent or any relative of a scholarship applicant may serve on the scholarship committee.

ARTICLE X - CONTRACTS, CHECKS, DEPOSITS AND FUNDS

10.1 Authorization: The Elected Officers may authorize any officer or officers, agents of the Band Fans; in addition to the Officers so authorized by these bylaws, to enter into any contract or execute and deliver any instrument in the name of and on behalf of the Band Fans. Such authority may be general or confined to specific instances.

10.2 Checks and Drafts:

- a. All checks, drafts or orders for the payment of money, notes or other evidences of indebtedness issued in the name of the Band Fans shall be signed by the Treasurer unless otherwise specified in these bylaws or by resolution of the Board members.
- b. The President may sign items mentioned above under time-sensitive situations during which the Treasurer is unavailable.
- c. No such instruments shall be entered into outside of the approved budget without voting approval.
- d. Check signers cannot be the person to whom the check is written, or related to the individual to whom the check is written.
- e. No signed blank check will be distributed to any person.

10.3 Deposits: All funds of the Band Fans shall be deposited in a timely manner to the credit of the Band Fans in such banks or other depositories. When a change in financial institution is proposed, a majority vote of those present during any meeting is required.

10.4 Gifts: Any Board member may accept on behalf of the Band Fans any contribution, gift, bequest or device for the general purposes or for any special purpose of the Band Fans.

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10.5 Budget: No unbudgeted expenditures will be made without approval of a majority vote of the officers.

10.6 Financial Responsibility:

- a. The Band Fans will make timely payments of all financial responsibilities.
- b. Any board member acting outside the statutes of these bylaws shall personally bear financial responsibility for any unauthorized encumbrances.

ARTICLE XI - BOOKS AND RECORDS

11.1 Books and Records:

- a. Transfer of Records: All books, records, bank accounts, email accounts, and social media accounts shall be transferred to new officers and board members for the upcoming year no later than June 1. New officers and board member shall be posted to website and social media accounts by June 1.
- b. The Band Fans shall keep correct and complete books and records of account and shall also keep minutes of the proceedings of its meetings.
- c. An annual reconciliation of the Band Fans' financial records will be conducted prior to the end of each fiscal year by a reconciliation committee comprised of three (3) appointed members who do not have authority to sign checks. A signed statement by the reconciliation committee must be completed and submitted to the President at least two weeks before the end of the term.

ARTICLE XII - FISCAL YEAR

12.1 Fiscal Year: The fiscal year of the Band Fans shall begin on the first day of June and end on the last day of May in each year.

ARTICLE XIII – DISSOLUTION

13.1 Dissolution:

- a. Upon the dissolution of this organization, assets shall be distributed to another Stephenville ISD Fine Arts booster club as voted upon by the membership.
- b. Any other Stephenville ISD booster club may be chosen if no Fine Arts booster club remains in existence.
- c. In the event that the ISD no longer has any booster clubs in existence, the assets shall be distributed to the ISD as allowable by law or to the local, state, or federal government.

ARTICLE XIV - WAIVER OF NOTICE

14.1 Notice: Whenever any notice is required to be given under the provision of the Texas Nonprofit Corporation Act or under the provisions of the Bylaws of the Band Fans, a waiver thereof in writing signed by the person or persons entitled to such notice, whether before or after the time stated therein, shall be deemed equivalent to the giving of such notice.

ARTICLE XV - AMENDMENTS TO THESE BYLAWS

15.1 Amendments:

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- a. These Bylaws may be altered, amended or repealed and new Bylaws may be adopted by a majority of the members present at any Board Meeting, if:
 - i. At least 30 days written notice is given of an intention to alter, amend or repeal these Bylaws or to adopt new Bylaws at such meeting.
 - ii. Notice of the proposed amendment shall have been filed with the Secretary of the Band Fans.
 - iii. A copy of the proposed amendment has been sent to the members before the meeting at which it is to be considered for adoption.
 - iv. Written notice shall be given no less than 30 days prior to altering/amending/repealing or adapting new bylaws. Originals and updates shall be provided to voting members at this time as well.
 - v. Bylaws will be provided to all current members no later than September 1 of each year.
- b. These bylaws must be provided to all Board members at the beginning of each term.
- c. Bylaws must be made public by September 1 of each year.
- d. The bylaws must be reviewed every five years.
 - i. The mandatory review will occur at the beginning of each fiscal year for which the June start date falls within a calendar year divisible by five.
 - ii. The bylaws may be amended or adopted as-is for the next five-year period, but must be presented for vote during a board meeting in either case.
 - iii. The five-year mandatory review in no way removes the right to review or amend these bylaws at other times in accordance with other articles found within.
- e. All appendices must be reviewed each year and updated as necessary.

ARTICLE XVI—RULES OF ORDER

16.1 Rules: The most current issue of Robert’s Rules of Order shall be the authority on all questions of procedure not specifically stated in these bylaws. We the undersigned Officers, do hereby certify that the foregoing is the true and legal bylaws of the Band Fans and that the same were adopted on the 10th day of October, 2020.

BYLAWS OF THE STEPHENVILLE BAND FANS

APPENDIX A MEMBERSHIP FORM



Yellow Jacket Band Fans

A 501(c)(3) Tax Exempt Organization - Your contribution is Tax Deductible

Supporting Gilbert, Henderson and Stephenville High School Bands

Do you prefer to complete the form and pay online? <https://bit.ly/2020-YJB-Band-Fans-online>

We need your support as a member, donor, or volunteer! Your membership will be used to pay half the cost of private lessons for band students as well as go to provide food and support for band events. And we can use all the parent volunteers we can get!

Parent, Donor, or Business Name _____
 Business Contact Person (if applicable) _____
 Email address _____ Phone Number _____
 Address _____
 City _____ Zip Code _____

Type of Support (check all that apply) **Member/Donor** (Indicate amount or level from chart below) _____
 Volunteer (Check areas for which you would like to volunteer below. The board representative who leads that area will contact you soon.)
 Contacting businesses for donations
 Donating food or other items as needed
 Taking uniforms or other items home to clean them
 Help recruit and organize members and membership lists
 Help implement events (e.g., Solo and Ensemble, All-region auditions)
 Help to plan and arrange events (e.g., Hamburger Supper, Band Banquet)
 Other _____

Total Payment (\$) _____ Accept or Decline Thank You Gift? _____

Payment Method Cash
 Check Payable to Yellow Jacket Band Fans (Check #) _____
 Visa (Card #) _____ Exp _____ CVC _____
 Mastercard (Card #) _____ Exp _____ CVC _____

MEMBERSHIP LEVELS AND BENEFITS	PLATINUM \$2,500	GOLD \$1,500	SILVER \$1,000	BRONZE \$750	BLUE \$500	SUPPORTER \$250	FAMILY \$100	FRIEND \$50	INDIVIDUAL \$25
Ad (1 page) in Concert Programs	x								
Ad (1/2 page) in Concert Programs		X							
Ad (1/4 page) in Concert Programs			X						
Announcement of Business Name at Home Varsity Football Games	X	X	X	X					
Business Name Displayed on Boards at All Home Varsity Football Games	X	X	X	X	X				
Priority Seating at Concerts	X	X	X	X	X	X			
Band Fans Decal	2X	2X	2X	2X	2X	X	X		
Name in Concert Programs	X	X	X	X	X	X	X	X	
Voting Privileges at Meetings	2X	2X	2X	2X	2X	2X	2X	2X	X
Appreciation of Band Members, Families, and Staff	X	X	X	X	X	X	X	X	X

Questions? Contact Clair Cole (claircole@ymail.com) or Lesley Leach (lesleyfeach@gmail.com)

For Office Use: Merchandise Delivery
 Recipient _____ Date _____ Initial _____

Return Form with Payment to:
 Yellow Jacket Band Fans, Membership
 PO Box 1034
 Stephenville TX 76401

APPENDIX B

CODE OF ETHICS AND CONDUCT

The Stephenville Yellow Jacket Band Fans believes that service should be conducted in an ethical manner, with traditional principles such as honesty, trust, fairness, and integrity. Each member's conduct should conform to the Code of Ethics and Code of Conduct set forth below. Each member of the Stephenville Yellow Jacket Band Fans is expected to agree to and abide by the following Code of Ethics and Code of Conduct.

CODE OF ETHICS

1. Remember that the first and greatest concern must be the educational welfare of all band students.
2. Respect the confidentiality of privileged information.
3. Recognize that as an individual member, you are expected to work with other members to establish effective policies.
4. Render all decisions based on the available facts and independent judgment rather than succumbing to the influence of individuals or special interest groups.
5. Make every effort to attend all meetings.
6. Become informed concerning the issues to be considered at each meeting.
7. Improve participation by studying educational issues and by participating in booster-sponsored events.
8. Avoid conflicts of interest or the appearance thereof.
9. Express your personal opinions, but once the Board has acted on an issue, accept the will of the majority.

CODE OF CONDUCT

1. Abide by the Code of Ethics of the Stephenville Yellow Jacket Band Fans.
2. Act as an advocate for the boosters and the students.
3. Set high expectations for the work of the Board and its members.
4. Keep the primary focus on the best interest of the students.
5. Vote his/her individual convictions based on the available facts and his/her independent judgment, and refrain from surrendering his/her judgment to a particular individual or group.
6. Devote sufficient time, thought, and study to proposed actions.
7. Become familiar with parliamentary procedure.
8. Listen carefully and with courtesy when other people have the floor and are speaking during meetings.
9. Discharge the duties and responsibilities of our individual offices with fidelity, integrity, honesty and disclose any, and all, personal and or extended family conflicts of interest with YJBF issues, decisions, and funds involved if applicable.
10. Refrain from making slanderous or defamatory comments regarding any individual, business, or organization.

Any member of the Stephenville Yellow Jacket Band Fans found violating the Code of Conduct or Code of Ethics may be removed. This Code of Ethics and Code of Conduct extends to all members of the Stephenville Yellow Jacket Band Fans. Everyone is expected to show respect and good sportsmanship when representing the school, band boosters, and students.

BYLAWS OF THE STEPHENVILLE BAND FANS

APPENDIX C
SCHOLARSHIP APPLICATION

STEPHAVILLE YELLOW JACKET BAND FANS
Jim Harwell Memorial Scholarship
Application Form 2020

Name _____
Last First M.I.

Address _____

City, State, Zip _____

Home Phone _____

Parents or legal guardians _____

Marching Instrument _____

Concert Instrument _____

Minor instruments (pianos, etc.) _____

COLLEGE, UNIVERSITY, OR TECHNICAL/TRADE SCHOOL YOU ARE PLANNING TO ATTEND:

What is your intended major and minor areas of study?

Please list any student leadership positions you have held in the band:

What honors have you received in the band program?

Do you have plans to continue your musical experience in college or beyond? If so, please elaborate:

Application continued on the back.

BYLAWS OF THE STEPHENVILLE BAND FANS

Please list any financial aid or scholarships that you have received thus far:

Please explain your reasons for applying for this scholarship. (Please use another sheet of paper if needed)

Please give a little information on each of the subjects below (Please use another sheet of paper if needed):

School goals

Band/music goals

Life goals (at this point)

Please turn this form in by Friday June 12. Thank you for your application!

BYLAWS OF THE STEPHENVILLE BAND FANS

STEPHENVILLE YELLOW JACKET BAND FANS
Kim Wilson Memorial Jazz Scholarship
Application Form 2020

Name _____
Last First M.I.

Address _____

City, State, Zip _____

Home Phone _____

Parents or legal guardians _____

Instrument(s) played in Jazz Ensemble _____

Please list any honors you received as a member of the jazz ensemble:

Where are you going to college? _____

Do you plan to continue playing in college? Yes No

In what capacity? _____

Please list any financial aid or scholarships that are available to you at this time.

Application continued on back.

BYLAWS OF THE STEPHENVILLE BAND FANS

Please give a little information on each of the subjects below (Please use another sheet of paper if needed):

School goals

Band/music goals

Life goals

Please turn this form in by Friday June 12. Thank you.

APPENDIX D
SCHOLARSHIP REQUIREMENTS

Jim Harwell Scholarship Applicant must:

- a. Be a senior
- b. Maintain at least a B average

Kim Wilson Memorial Jazz Scholarship Applicant must:

- a. Be a jazz band student
- b. Be a senior
- c. Maintain at least a B average

BYLAWS OF THE STEPHENVILLE BAND FANS

APPENDIX E
ROBERT'S RULES OF ORDER

The most current issue of Robert's Rules of Order shall be the authority on all questions of procedure not specifically stated in these bylaws. We the undersigned Officers, do hereby certify that the foregoing is the true and legal bylaws of the Band Fans and that the same were adopted on the 8th day of April, 2021.

President Printed Name: _____

President Signature: _____ **Date:** _____

Vice President Printed Name: _____

Vice President Signature: _____ **Date:** _____

Secretary Printed Name: _____

Secretary Signature: _____ **Date:** _____

Treasurer Printed Name: _____

Treasurer Signature: _____ **Date:** _____